

## **DR. NEELAM PANDEY**

Mobile No-7987539690

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### **Professional Objective**

To work with a reputed institution as an Assistant professor, that will provide me a good platform to utilize my teaching & administration skills and will help me to grow my career.

### **Experience**

- ❖ Working as a Guest faculty in MBA (IR & PM) deptt. of A.P.S.Univ. since 2005 till date.

### **Professional Experience:**

- Posses eighteen years experience in the field of education (both teaching and administration)
- Thorough understanding of the subject with ability to convey the same to the students
- Good communication and comprehension abilities
- Posses knowledge about the internal administrative tasks that are performed within department.
- Papers taken are Personnel Management, Cost Accounting, Training & Development, Business Communication, Principal and Practices of Management and Strategic Management.

### **Professional Qualification**

- ❖ Ph.D. in “Role of Knowledge Management in Organizational Effectiveness in Cement Industry with special reference to Vindhya Region”, Year 2012
- ❖ Post Graduation in Master of Business Administration (Human Resource Development) from Institute of A.P.S. University, Rewa (M.P.), Year 2004, 69%

### **Academic Qualification**

B.Com A/c group from A.P.S.University, Rewa (M.P.) year 2002, 61%

12<sup>th</sup> commerce side form from M.P. Board Year 1999, 67%

10<sup>th</sup> All subject from M.P. Board Year 1997, 59%

### **Computer Proficiency**

Windows XP, MS Office & Internet

### **Projects & Assignment Undertaken**

**Organization** : **BHEL Bhopal**

**Assignment** : A Comprehensive study of the requirement of various competencies at different levels of various functions through employee's perception.

**Duration** : 6 to 8 weeks

### **International Conference**

International Conference on Tourism, Pluralism & Heritage- Issues & Challenges in Modern World on 25, 26 & 27<sup>th</sup> Feb 2018. Paper Presented "Understanding the Imperative Role of Culture in Tourism Marketing: A Management Perspective".

### **International Summit**

International Summit on University-Industry Interface For Skill Development of Youth February 25, 26 & 27<sup>th</sup> 2018. Presented paper " Knowledge Management Practices on Performance of Cement Industries Employees".

### **National Conference**

1. National Conference on "Services Sector- Significance and Potentiality in 21<sup>st</sup> Century", Year 2006. Paper Presented "Development of Health Care Services to Market Brand India Globally".
2. National Conference on "Emerging Trends and Challenges in Management" Year 2012. Presented Paper "Practices of Knowledge Management A Prerequisite For Cement Industry Employees of Vindhya Region".
3. National Conference on " Emerging Trends in Entrepreneurship Business Management & Social Sciences on 16<sup>th</sup> Oct 2018, Amity University M.P". Paper Presented "An Analytical

Study on Govt. Policies For Setting Business Incubators & their Role In Supporting SME Start Up in India”.

4. National Conference on “ Emerging Trends in Entrepreneurship Business Management & Social Sciences on 16<sup>th</sup> Oct 2018, Amity University M.P”. Paper Presented “Assessment Of Knowledge Management Practices in Executives of Cement Industries in Vindhya Region”.

### **National Seminar**

.National Seminar on “In 21<sup>st</sup> Century Condition and Direction of Social Changes” Year 20011. Presented Paper “Role of Knowledge Management on Performance in the Globalized Market”.

### **National Conclave**

Participated in National Conclave on New Education Policy: Issues & Challenges In Higher Education”. Held on 16<sup>th</sup> Oct 2016 at APSU , Rewa.

### **National Workshop**

1. Participated one day National Workshop on “Stress Management Organized by the study Centre for M.B.A(IR&PM) at A.P.S.University ,Rewa on March 21<sup>st</sup> 2013.
2. Participated National Workshop on “Find the Volunteer in You”, organized by Indian Red Cross Society, Rewa & A.P.S.University ,Rewa on January 07 & 08, 2012.
3. Participated in National Workshop on “career Opportunities in Tourism Sector” Organized by Raja Balwant Singh Management Technical Campus, Agra on July 14, 2018
4. Participated in the ^th case Method Workshop Organized by Indian Institute Of Management Calcutta, Case Research Center (IIMCCRC) Held During March 5 & 6, 2018 at IIM Calcutta.

### **Published Paper in Journal**

1. Vindhya Bharti, ISSN 0976-9986, No.12 Vol.1, March 2012, Effect of Knowledge Management on Employees morale of different cement industries of Vindhya Region.

### **Special Achievement**

- 2nd Position in Debate competition in MBA (HRD) 1<sup>st</sup> Sem. at University level.
- 3<sup>rd</sup> Position in management Quiz competition in MBA (HRD) 3<sup>rd</sup> Sem. at University level.

**Personal Information**

**Date of Birth** : 9<sup>th</sup> Nov. 1980  
**Marital Status** : Married  
**Language Known** : English & Hindi  
**Permanent Add.** : 9/797, Rajeev Marg, Nirala Nagar,  
Rewa (M.P.) Pin code no 486002

**References:**

1. Dr. AnjaliShrivastava  
Prof. Department of Psychology  
APSU Rewa (M.P.)
2. Dr. A.K.Srivastava  
Prof. Department of Psychology  
APSU Rewa (M.P.)

**Declaration:**

I do here by declare that the information furnish above is true the best of my knowledge.

**Place :Rewa**

**Date: 17/04/2023**

**(Dr.NeelamPandey)**